

**NOTICE OF & AGENDA FOR  
CITY OF COLUMBIA, ILLINOIS  
COMMITTEE MEETINGS TO BE HELD ON  
MONDAY, NOVEMBER 8, 2010  
AT COLUMBIA CITY HALL  
208 S. RAPP AVENUE  
COLUMBIA, ILLINOIS**

**7:00 PM - Finance, Claims, Bonds and Interest**

1. Financial Projections - Motor Fuel Tax Fund and Capital Development Fund
2. Tax Levy Discussion
3. Other items to be considered or discussed

**7:10 PM - License, Insurance Claims, CEMA and Contracts**

1. Cable TV Franchise update/discussion
2. Other items to be considered or discussed

**MINUTES OF THE FINANCE, CLAIMS, BONDS AND INTEREST  
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF  
COLUMBIA, ILLINOIS HELD MONDAY, NOVEMBER 8, 2010 IN THE  
COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Roessler called the Finance, Claims, Bonds and Interest Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:06 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Ebersohl, Hejna and Stumpf.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Roessler stated the purpose of the meeting was to discuss (1) financial projections for the Motor Fuel Tax Fund and the Capital Development Fund; (2) the real estate tax levy for the current fiscal year; and (3) any other items to be considered.

**II. FINANCIAL PROJECTIONS – MOTOR FUEL TAX FUND AND CAPITAL DEVELOPMENT FUND**

Chairman Roessler made opening remarks and called upon City Administrator Al Hudzik to address the Committee on this issue. Hudzik, along with input from Accounting Manager Sharp, reviewed the worksheets previously distributed to the Committee/Council Members regarding the Multi-Year Cash Flow Projections (for a five (5) year time frame through the city's fiscal year ending on April 30, 2015) for the city's Motor Fuel Tax and Capital Development Funds. **Motor Fuel Tax Fund review:** all "Adjustments" (to the Budgeted 2010/2011 amounts vs. Projected 2010/2011 amounts) shown on the Motor Fuel Tax Fund's worksheet were addressed along with the footnotes to those adjustments – the worksheet showed negative Projected FYE Net Cash Balance figures for the April 30, 2013 and 2015 fiscal year ends – MFT revenues have to be increased and/or expenses have to be reduced in order to avoid the negative balances shown. **Capital Development Fund review:** all "Adjustments" (to the Budgeted 2010/2011 amounts vs. Projected 2010/2011 amounts) shown on the Capital Development Fund's worksheet were addressed along with the footnotes to those

adjustments, as well as the projected expenses attributable to the interoperable radio equipment needs of the city. Hudzik also noted that adjustments were shown to the Projected FYE Balance figures to reflect the FYE receivables anticipated for each of the various FYEs. This worksheet also showed negative Projected FYE Net Cash Balance figures (for the April 30, 2014 and 2015 fiscal year ends). Hudzik indicated that CDF revenues have to be increased and/or expenses have to be reduced in order to avoid the negative balances shown, and he touched upon possible expense/project reductions that may be needed. Both Hudzik and Sharp indicated that the figures shown on the worksheets were projected on a conservative basis, and that necessary adjustments would have to be made in order to assure that each of the funds' cash balances were not fully depleted. During the funds review all in attendance were given the opportunity to make comments and ask questions pertaining to the figures shown and the city's financial condition.

### **III. TAX LEVY DISCUSSION**

Accounting Manager Sharp, along with input from City Administrator Hudzik, reviewed the four (4) pages previously distributed to the Committee/Council Members consisting of her Tax Levy Discussion Memo and its attachments, which included the following: (a) Tax Levy Computation – Worksheet for Tax Year Ending April 30, 2011; (b) Tax Levy Rates for Year 2009 Payable in 2010; and (c) Taxing Body - City of Columbia Tax Extension and EAV History Calculations for 2009 Tax Year – Taxes Payable in 2010. During her presentation Ms. Sharp touched upon the historical percentage increases that have occurred in the real estate taxes levied by the city over the past years, and informed the Committee/Council Members of staff's recommendation to continue to increase the taxes levied for city purposes and pensions due to current economic conditions, which have resulted in the reduction of the city's revenues in other areas. During the tax levy presentation all in attendance were given the opportunity to ask questions and make comments, which included (i) none of the funds are at the maximum rates that can be levied by statute; (ii) the possibility of an increase in the city's tax rate as measured in the dollar amount of taxes/\$100 of assessed property value in the event the total aggregate amount of the city's equalized assessed value doesn't experience a percentage increase greater than the percentage increase in real estate taxes levied; (iii) the possibility of alternative funding sources for the interoperable radio equipment expenses that are being considered on a county-wide basis; and (iv) that other governmental entities may increase their taxes also, which may result in a real estate tax increase to the residents of Columbia even if the tax rate attributed to the city's levy stays the same or is reduced.

#### **MOTION:**

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to recommend to the City Council that an ordinance be prepared setting the City's real estate tax levy (for its various funds) for the current fiscal year (ending on 4/30/2011) in the aggregate amount of \$1,940,000.00. Chairman Roessler and Aldermen Ebersohl and Stumpf voted yea. Alderman Hejna abstained. **MOTION CARRIED.** A straw poll was taken: Aldermen Agne and Niemietz voted yea.

IV. ADJOURNMENT

MOTION:

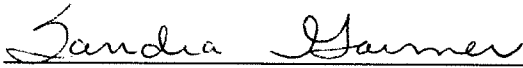
It was moved by Alderman Hejna and seconded by Alderman Ebersohl to adjourn the Finance, Claims, Bonds and Interest Committee Meeting held Monday, November 8, 2010 at 8:35 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Hejna and Stumpf voted yea. MOTION CARRIED.



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MARK ROESSLER, Chairman  
FINANCE, CLAIMS, BONDS AND INTEREST COMMITTEE

Minutes taken by:



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SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE LICENSE, INSURANCE CLAIMS, CEMA AND  
CONTRACTS COMMITTEE MEETING OF THE CITY COUNCIL OF THE  
CITY OF COLUMBIA, ILLINOIS HELD MONDAY, NOVEMBER 8, 2010 IN  
THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Roessler called the License, Insurance Claims, CEMA and Contracts Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:36 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Hejna and Stumpf.

Absent: Alderman Oberkfell.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Roessler stated the meeting was called to receive an update on the status of the Charter Communications Cable TV Franchise and to discuss any other items to be considered.

**II. CHARTER COMMUNICATIONS CABLE FRANCHISE UPDATE/DISCUSSION**

Chairman Roessler opened the meeting and called upon City Administrator Al Hudzik to address the Committee on this issue. Mr. Hudzik reviewed his Memo and some of its attachments previously distributed to the Committee/Council Members regarding the Charter Cable TV Franchise; he informed the Committee/Council Members of a meeting he had this afternoon with Eddie Trower of Charter to discuss the remaining unresolved issues and indicated a few courses of action the committee/council could take to extend the current franchise at the November 15<sup>th</sup> council meeting. He also informed the Committee/Council Members that the major unresolved issue pertained to the minimum density requirements for Charter to extend service to various areas of the city – Charter had proposed increasing the density from twenty (20) occupied homes per linear strand mile of cable to thirty (30) occupied homes per linear strand mile (excluding any home subscribing to any satellite service) earlier in the negotiations – they are now proposing language agreeing to the twenty (20) homes figure, but requiring recoupment of their

superstructure construction costs within a forty-eight (48) month time frame. Hudzik questioned the shortness of the time frame in which costs were required to be recouped and the difficulty in verifying how the recoupment analysis would be determined. A general discussion was held in which all in attendance were given the opportunity to express their opinions and ask questions, which included: (i) the increased competition cable TV companies continue to experience (e.g., satellite and internet delivery of cable TV programs, as well as the competition from phone carriers with the advent of their IPTV services (Hudzik reminded the Committee/Council Members that HTC Communications Co. recently submitted its application for a cable TV franchise with delivery occurring through their IPTV protocol)); (ii) the current economic environment being experienced by all businesses and its affect on continued subdivision development; and (iii) the likelihood that the twenty (20) vs. thirty (30) occupied homes per linear mile standard would result in any meaningful difference to the residents of the city. Hudzik was authorized to continue in the negotiation of the Charter Communications Cable TV Franchise with the goal of reaching an agreement by the beginning of December – he stated since the current franchise agreement expires on December 1<sup>st</sup>, and the first council meeting in December will not be held until December 6<sup>th</sup>, that he would prepare the necessary documentation to have the council extend the franchise agreement from December 1<sup>st</sup> until December 10<sup>th</sup> with the goal of having a final agreement presented for the council’s consideration at the December 6<sup>th</sup> council meeting.

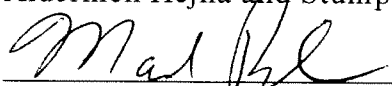
**III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

City Administrator Hudzik informed the Committee/Council Members that the REJIS information technology support services contract is due to expire on November 30<sup>th</sup> and that he has been unable to prepare bid specifications to allow other firms to bid on supplying those services. He contacted REJIS and the company is willing to continue supplying those services (for two (2) additional months @ 50 hrs.) pursuant to an addendum to their current contract with the city – Hudzik stated that he would present the necessary documentation at the November 15<sup>th</sup> council meeting to continue using REJIS to supply IT support services to the city beyond November 30<sup>th</sup>.

**IV. ADJOURNMENT**

**MOTION:**

It was moved by Alderman Hejna and seconded by Alderman Stumpf to adjourn the License, Insurance Claims, CEMA and Contracts Committee Meeting held ~~Monday~~ November 8, 2010 at 9:05 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Hejna and Stumpf voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman

LICENSE, INSURANCE CLAIMS, CEMA AND CONTRACTS COMMITTEE

Minutes taken by:

*Sandra Garner*

SANDRA GARMER, Accounting/Clerical Assistant