

**MINUTES OF THE PARKS, PLAYGROUNDS AND RECREATION
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, JULY 9, 2012 IN THE COUNCIL
ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Parks, Playgrounds and Recreation Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:08 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl and Mathews.

Absent: Alderman Agne.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards, City Attorney Terry Bruckert, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Columbia American Legion Post No. 581 representatives Jim Vogt, Commander, James Mueller, Adjutant and James Mitchell, Executive Committee Member.

Chairman Niemietz stated the meeting was called for the purpose of discussing (1) the Open Space Lands Acquisition and Development (OSLAD) Grant (American Legion property); (2) the July 4th Committee – Special Event Permit - 2012; and (3) any other items to be considered.

II. OPEN SPACE LANDS ACQUISITION AND DEVELOPMENT (OSLAD) GRANT (AMERICAN LEGION PROPERTY) REVIEW/DISCUSSION

Chairman Niemietz introduced the American Legion representatives present and called upon Community and Economic Development Director Paul Ellis to address the Committee/Council Members on this issue. Ellis began reviewing his Memo of July 3, 2012, re: OSLAD Grant & Acquisition of American Legion Fields (previously distributed to the Committee/Council Members for their review), which indicated that the city had been awarded an OSLAD grant to purchase the American Legion property currently being leased by the city – the grant is for 50% of the purchase price up to a maximum (grant) amount of \$240,000. He then summarized the process for obtaining the grant, and recognized various individuals for their efforts and assistance which resulted in the city

obtaining the grant; he also reviewed the steps to be taken by the city in order to receive the grant proceeds and purchase the American Legion fields. During Paul's presentation, all in attendance, including the American Legion representatives, were given the opportunity to make comments, ask questions and express their opinions, which included (i) the initial steps include ordering an appraisal and archaeological survey of the property; (ii) the grant application detailed various improvements to be made by the city (in an approximate aggregate total of \$127,000) within five (5) years of purchasing the property; and (iii) the possibility of the city maintaining the access easement to the American Legion property. The Mayor then recognized and thanked the American Legion representatives present at the meeting, and expressed his appreciation to all American Legion Members for their cooperation in agreeing to sell the American Legion fields to the city, and for their past commitment to operating recreational facilities on their property for the benefit of Columbia's youth/residents for such a long period of time – the Committee/Council Members concurred with the Mayor's remarks and also expressed their appreciation to the American Legion representatives and membership.

It was the consensus of the Committee/Council Members that Community and Economic Development Director Ellis take whatever steps are necessary/required to receive the OSLAD grant funds in order to consummate the purchase of the American Legion property.

III. **JULY 4TH COMMITTEE – SPECIAL EVENT PERMIT 2012 DISCUSSION**

Chairman Niemietz (a member of the July 4th Committee) reminded the Committee/Council Members that refunds of fees paid to the city for special events (that are not held) are normally not made; however, the July 4th Committee is asking the City Council to give consideration to crediting any fees paid by any groups or organizations scheduled to participate in this year's 4th of July Celebration to next year, since this year's fireworks display was cancelled for public safety reasons (due to the hot and dry weather) – the cancellation of the fireworks display resulted in the cancellation of the entire 4th of July Celebration this year.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Mathews to recommend to the City Council that any fees paid to the city by any groups or organizations to participate in this year's 4th of July Celebration be credited to next year's celebration due to the cancellation of this year's event. Upon Roll Call vote, Chairman Niemietz and Aldermen Ebersohl and Mathews voted yea. **MOTION CARRIED.** A straw poll was taken: Aldermen Roessler, Huch, Piazza and Reis voted yea.

IV. **OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

Chairman Niemietz informed the Committee/Council Members that representatives of Heartlands Conservancy, the agency spearheading the city's Comprehensive Bicycle & Pedestrian Plan, have recommended that a meeting be set up with the Gedern Village Homeowners Association; Community and Economic Development Director Ellis indicated the purpose of the meeting would be to create a focus group for additional input from residents (living in that area of the city) on the trail system.

V. ADJOURNMENT

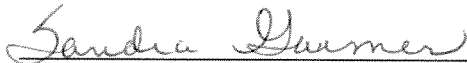
MOTION:

It was moved by Alderman Mathews and seconded by Alderman Ebersohl to adjourn the Parks, Playgrounds and Recreation Committee Meeting held Monday, July 9, 2012 at 7:29 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl and Mathews voted yea. MOTION CARRIED.



MARY ELLEN NIEMIETZ, Chairman
PARKS, PLAYGROUNDS AND RECREATION COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE AMBULANCE, RADIO COMMUNICATION AND
DISPATCH COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY
OF COLUMBIA, ILLINOIS HELD MONDAY, JULY 9, 2012 IN THE COUNCIL
ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Steven Reis called the Ambulance, Radio Communication and Dispatch Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:30 p.m.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Niemietz, Huch and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Roessler and Piazza.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Monroe County Commissioner Terry Liefer, Monroe County EMS Director Carla Heise, Monroe County EMS Administrative Assistant Gale Branson and various Columbia EMS employees, including Kyle Smith, Tim May, Darin Hartman and Greg Freeland.

Chairman Reis stated the purpose of the meeting was to discuss and review (1) EMS Department Operations; and (2) any other items that may need to be considered.

II. EMS DEPARTMENT OPERATIONS DISCUSSION

Chairman Reis opened the meeting and called upon Police Chief and EMS Director Joe Edwards to address the Committee/Council Members on this issue. Edwards again informed the Committee of the three (3) options he feels are available for the operation of the EMS Department: (i) advertise for a full-time Chief; (ii) consider using a private agency; or (iii) consider having Monroe County provide EMS services to the city – it was Joe's opinion that using a private agency would be the most costly option and he expressed his preference for a full-time chief (so the city could retain control of EMS services). Chairman Reis then recognized the Monroe County representatives, asked them to introduce themselves, and asked if they would like to address the Committee/Council Members about the services they could provide to the city. County Commissioner Terry Liefer addressed those present and stated that city and county representatives have met from time to time to discuss the county providing EMS services to the city – most recently in June. He then gave a brief summary of the discussion that took place at the June meeting and indicated both the county and the city are preparing

documentation for review as a result of that meeting – both Liefer and Monroe County EMS Director Carla Heise described the services offered by the Monroe County EMS Department. During Monroe County’s presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions, including (a) the county anticipates running three (3) ambulances if it provides EMS services to the City of Columbia – one to be housed at the Columbia EMS building and two (2) at the county building; if the ambulance in Columbia is called out, one of those housed at the county may be moved to a location between Columbia and Waterloo; (b) that the county would be interested in providing EMS services to the city; (c) that the city would not want to experience a degradation of the current service it receives; (d) that a cost analysis considering various options (e.g., the city running the service with management provided by the county; the county providing services for the city (with the formation of a county-wide ambulance committee); consideration of the city paying for a second ambulance to be housed and manned at the Columbia EMS building) would be beneficial; and (e) that performance standards would have to be developed (e.g., attendance at community events (at no charge), assistance given to police on mental health patient calls, taser cartridge removals, assistance with training) – Heise stated she felt the county could provide those services and that charges are only assessed by the county when a dedicated ambulance is needed at an event.

As the county’s presentation ended Commissioner Liefer stated the county is interested in providing EMS services to Columbia and that the county is willing to move at the city’s pace in determining whether or not to use the county for these services.

Columbia EMS (paid volunteer) employee Kyle Smith, who indicated he was speaking on behalf of the Columbia EMS employees, then addressed the Committee/ Council Members and described the services the city’s EMS Department provides (i.e., two (2) fully-staffed ambulances 24/7 with four (4) full-time employees and approximately thirty (30) paid volunteers, dedicated ambulances at city events (at no charge), community involvement, installation of child car seats, various training courses offered) and indicated that the EMS employees feel a full-time Chief is needed to provide better management of the department – he expressed his opinion that county management may not be as effective as a local full-time Chief. During Kyle’s presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions, including (i) whether or not the county would be able to answer calls in the Columbia EMS district outside of Monroe County (i.e., in St. Clair County); (ii) that a full-time Chief was needed to develop Standard Operating Guidelines (SOGs) and Standard Operating Procedures (SOPs) for the department; (iii) possible expense reductions (e.g., reduce staffing from 3/ambulance to 2/ambulance) and revenue increases; and (iv) whether population growth projections have been made for the City of Columbia.

Chairman Reis asked the city EMS employees to compile a list of questions/items to be addressed by the Monroe County EMS Department (e.g., ability to answer service calls in St. Clair County); he also asked them to do the same for EMS Director Joe Edwards, and to schedule a meeting (with Edwards) to review any suggestions/concerns they may have.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

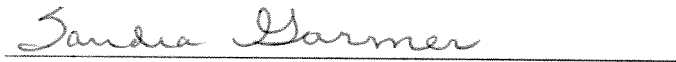
It was moved by Alderman Huch and seconded by Alderman Niemietz to adjourn the Ambulance, Radio Communication and Dispatch Committee Meeting held Monday, July 9, 2012 at 8:10 p.m. Upon Roll Call Vote, Chairman Reis and Aldermen Niemietz, Huch and Mathews voted yea. MOTION CARRIED.



STEVEN REIS, Chairman

AMBULANCE, RADIO COMMUNICATION AND DISPATCH COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JULY 9, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 8:11 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis and Mayor Hutchinson.

Absent: Alderman Agne.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police & EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Jim Vogt, an engineer with Heneghan & Associates, representing CUP developer David Levinson (left meeting at 8:25 p.m. after Columbia Lakes Area CUP discussion).

Chairman Ebersohl stated the meeting was called for the purpose of discussing and reviewing (1) the Columbia Lakes Area Community Unit Plan (North & South) Cooperation Agreement(s); (2) the GovPayNet Documentation; (3) the STS Custom Homes, Inc. Settlement/Promissory Note; (4) litigation pending against the city; and (5) any other items to be considered.

**II. COLUMBIA LAKES AREA COMMUNITY UNIT PLAN (NORTH & SOUTH)
COOPERATION AGREEMENT(S) REVIEW/DISCUSSION**

Chairman Ebersohl opened the meeting and called upon City Engineer Ron Williams to address the Committee Members on this issue. Williams reviewed the "Appendix A" for Cooperation Agreement – Columbia Lakes Community Unit Plans (CUP) North and South documentation that had previously been distributed to the Committee Members for their review. He reviewed each item on an item by item basis and detailed minor language changes he planned to make. During Ron's presentation all in attendance were given the opportunity to make comments, ask questions and express their opinions – City Attorney Terry Bruckert was asked to review the Miscellaneous section language

pertaining to the payment of an additional fee to the city whenever an occupancy permit is issued and to suggest any changes he feels are needed. It was the general consensus of the Committee Members that Williams prepare and present a draft of the entire Cooperation Agreement document to the Committee Members at a future meeting.

III. **GOVPAYNET DOCUMENTATION REVIEW/DISCUSSION**

Accounting Manager Linda Sharp then reviewed her Memo re: Ordinance and Agreement with Government Payment Services, Inc. and its attachments (which documents had previously been distributed to the Committee Members) consisting of a proposed Ordinance and Participation Agreement allowing said company to accept and process payments (due the city) made by credit cards or debit cards (see May 29, 2012 Committee Meeting minutes). During Linda's presentation she informed the Committee Members that City Attorney Terry Bruckert had reviewed and approved of the Participation Agreement; additionally, all in attendance were given the opportunity to make comments, ask questions and express their opinions.

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Reis to recommend to the City Council approval of the documentation necessary to enter into a Participation Agreement with Government Payment Service, Inc. allowing the city to utilize said company's GovPayNet Payment Network to accept credit card and debit card payments. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

IV. **STS CUSTOM HOMES, INC. SETTLEMENT/PROMISSORY NOTE REVIEW/DISCUSSION**

City Administrator Al Hudzik then reviewed a proposed Resolution and its Exhibit A (Promissory Note), which documents had previously been distributed to the Committee Members – the Promissory Note (i) reflected three (3) annual payments due the Illinois Municipal League in an aggregate amount of \$200,000; (ii) required no interest; and (iii) represented the amount to be paid on the city's behalf by the Illinois Municipal League to settle the STS Custom Homes, Inc. litigation. It was the consensus of the Committee Members that Hudzik present said documents for the City Council's consideration at the July 16th council meeting.

V. **EXECUTIVE SESSION**

Chairman Ebersohl entertained a motion to go into Executive Session to receive an update on litigation currently pending against the city.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Reis and seconded by Alderman Niemietz to go into Executive Session at 8:28 p.m. to receive an update on litigation currently pending against the city. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

Committee of the Whole Meeting

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"Appendix A" for Cooperation Agreement Columbia Lakes Community Unit Plans (CUP) North and South (4 pages)

Memo from Accounting Manager Linda Sharp re: Ordinance and Agreement with Government Payment Services, Inc. (16 pages)

A Resolution Authorizing the Signing of a Promissory Note Payable to the Illinois Municipal League Pertaining to the Settlement of the STS Custom Homes, Inc. Litigation (3 pages)

MOTION – REGULAR SESSION

It was moved by Alderman Reis and seconded by Alderman Niemietz to return to the Regular Session of the Committee of the Whole at 8:38 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting – there was none.

VI. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

Police Chief Edwards informed the Committee Members that he planned to purchase traffic crash reconstruction equipment to assist Officer Michelle Simmons when reconstructing traffic crash scenes – he indicated that Officer Simmons will soon complete her training in this area; Edwards said the cost of the equipment approximates \$9,000.00 and payment will be made from the city’s drug seizure fund. He also informed the Committee Members of plans for local police departments to assist each other in their traffic crash reconstruction efforts.

VII. ADJOURNMENT


MOTION:

It was moved by Alderman Reis and seconded by Alderman Niemietz to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, July 9, 2012 at 8:43 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JULY 9, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:43 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Others Present: Mayor Hutchinson and Aldermen Mathews, Piazza and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards, City Attorney Terry Bruckert, Accounting Manager Linda Sharp (left at 9:30 p.m.) and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Huch stated the meeting was called for the purpose of discussing (1) collective bargaining negotiations and employee wages; and (2) any other items to be considered.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss collective bargaining negotiations and employee wages.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to go into Executive Session at 8:44 p.m. to discuss collective bargaining negotiations and employee wages. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to return to the Regular Session of the Personnel Committee Meeting at 9:43 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz

and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Mathews, Piazza and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting – there was none.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

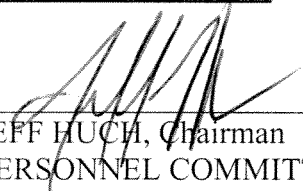
None.

IV. ADJOURNMENT

MOTION:

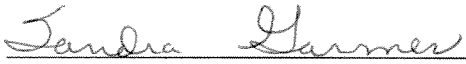
It was moved by Alderman Ebersohl and seconded by Alderman Roessler to adjourn the Personnel Committee Meeting held Monday, July 9, 2012 at 9:43 p.m. Upon Roll Call Vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant