

**MINUTES OF THE REFUSE COLLECTION AND RECYCLING COMMITTEE
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS
HELD MONDAY, OCTOBER 8, 2012 IN THE COUNCIL ROOM OF CITY
HALL**

I. CALL TO ORDER

Chairman Steven Reis called the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:05 p.m.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Ebersohl, Agne and Niemietz.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch and Mathews.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards and Accounting Manager Linda Sharp.

Guests Present: Tim Scheibe, President of Reliable Sanitation Service, Inc.

Chairman Reis stated the meeting was called for the purpose of (1) receiving a presentation on the city's Refuse and Recycling Contract; and (2) any other items to be considered or discussed.

II. REFUSE AND RECYCLING CONTRACT PRESENTATION/DISCUSSION

Chairman Reis called the meeting to order and called upon Tim Scheibe of Reliable Sanitation to address the Committee/Council Members on this issue. Tim informed the Committee/Council Members that the current Refuse and Recycling Contract expires on November 30th and Reliable has notified the city that it would like to renegotiate the contract (Note: the letter received by the city to that effect, dated September 24, 2012, was previously distributed to the Committee/Council Members) to incorporate a new rate schedule; he then distributed a letter, dated September 24, 2012, RE: Increase in Columbia Refuse Contract containing planned rate increases for the next three (3) years (Note: this letter replaced the one dated September 24, 2012 previously delivered to the city and distributed to the Committee/Council Members detailing only the first year's rate increase). The first year's increase included \$.41/month to help recover the cost of the 65 gallon recycling totes delivered to all residential customers during the last several years, as well as a \$.47/month increase due to increased costs; increases in years 2 and 3 were \$.49/month and \$.51/month, respectively. Tim also distributed a summary of the

previous six (6) months' recycling tonnage collected in the city, which tonnage continues to increase due to the distribution of the larger (65 gallon) recycling totes to all city residents. During Tim's presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) the 65 gallon recycling totes were purchased and distributed by Reliable at the request of the city council during the contract negotiations three (3) years ago; (ii) the increases in recycling tonnage have led to a reduction in refuse tonnage; (iii) refuse dumping fees, as well as other operating costs, have been increasing; and (iv) meetings have been held/are being planned to address recycling containers in city parks and to encourage local businesses to recycle/increase their recycling volume. City Administrator Hudzik then addressed the Committee/Council Members and advised them that formal bidding procedures are required for refuse/recycling contract(s) (due to the size of the contract) unless waived and approved by two-thirds of the city council – he indicated those procedures were waived three (3) years ago since the city council was pleased with Reliable's services and their fees were very competitive compared to other cities'/villages' rates (Note: a worksheet entitled "Analysis of Refuse and Recycling Fees for Various Municipalities – September, 2012" had previously been distributed to the Committee/Council Members – this analysis showed that the rates charged to the city by Reliable are very competitive.) During further discussion, comments were made that Reliable continues to provide good service to the city, has cooperated in the purchase and distribution of the 65 gallon recycling totes, and continues to cooperate with the city in encouraging greater recycling by residents and businesses.

MOTION:

It was moved by Alderman Agne and seconded by Alderman Ebersohl to recommend to the City Council that (a) the formal bidding procedures for the Refuse and Recycling Contract be waived; and (b) city staff be authorized to renegotiate the city's Refuse and Recycling Contract with Reliable Sanitation Service, Inc. at the rates presented. Upon Roll Call vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea.

MOTION CARRIED. A straw poll was taken: Aldermen Roessler, Huch and Mathews voted yea.


III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

City Engineer Williams then addressed the Committee/Council Members on initiating recycling in the city's parks and in other public areas (e.g., along Main Street), which would include the expenditure of city funds to purchase the necessary containers. A general discussion was held concerning various styles of containers needed for different areas – Tim Schiebe stated discussions have been held on containers being purchased to initially allow for the recycling of plastic bottles, glass bottles and cans. It was the consensus of the Committee/ Council Members that the city proceed to implement this project.

IV. ADJOURNMENT


MOTION:

It was moved by Aldermen Agne and seconded by Alderman Ebersohl to adjourn the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, October 8, 2012 at 7:38 p.m. Upon Roll Call vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea. MOTION CARRIED.



STEVEN REIS, Chairman
REFUSE COLLECTION AND RECYCLING COMMITTEE

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
OCTOBER 8, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:38 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews and Reis and Mayor Hutchinson.

Absent: None.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards and Accounting Manager Linda Sharp.

Guests Present: Steven M. Tripi, CPA and Andrew (Andy) Datillo, CPA representing Schorb & Schmersahl, LLC.

Chairman Ebersohl stated the meeting was called for the purpose of (1) receiving the annual audit presentation by Schorb & Schmersahl; (2) receiving an update on the Columbia Lakes Area Community Unit Plan (North & South); and (3) discussing any other items to be considered.

II. AUDIT PRESENTATION (for the City's FYE 04/30/12) BY SCHORB & SCHMERSAHL, LLC

Chairman Ebersohl opened the meeting and called upon Accounting Manager Linda Sharp to address the Committee Members on this issue. Linda then introduced Steve Tripi and Andy Datillo, CPAs representing the firm of Schorb & Schmersahl, LLC to make the annual financial report and audit presentation (draft copies of the annual financial report had previously been distributed to the Committee Members). Mr. Tripi began the presentation by thanking Accounting Manager Sharp and city staff for their cooperation in providing the necessary financial data during the city's audit for its recently ended fiscal year (04/30/12). Steve then informed the Committee Members that the city's accounting policies conform to generally accepted accounting principles appropriate to local governmental units of this type (i.e., municipalities), and that the city was receiving an unqualified (clean) audit opinion on its financial statements for the past fiscal year – he also informed the Committee Members that no problems or misstatements were encountered during the audit and there were no disagreements (with city staff) to report. Mr. Datillo then reviewed some of the financial data in the draft of

the Annual Financial Report (FYE 04/30/12) including figures (Governmental Activities, Business-Type Activities and Total) presented on: (i) Page 2 – Statement of Net Assets; and (ii) Page 3 – Statement of Activities; he also reviewed figures presented on Pages 35 (Illinois Municipal Retirement Fund) and 36 (Police Pension Fund) pertaining to funding levels and the city's unfunded liabilities – City Administrator Hudzik informed the Committee Members that due to (a) a change in the actuarial assumptions used to calculate the appropriate funding level of the Police Pension Fund; and (b) actual investment returns (during the FYE 04/30/12) being less than the assumed actuarial returns, he anticipated that the requested Police Pension Fund levy would increase substantially from last year's request. During the presentations, all in attendance were given the opportunity to ask questions and make comments – the official audit report will be available in the near future. Accounting Manager Sharp then informed the Committee Members that (A) copies of the city's FYE 04/30/12 Annual Tax Increment Finance (TIF) Report were available for their review and that a copy of the report would be scanned and placed on the City Hall drive; and (B) the TIF Report was reviewed by Schorb & Schmersahl, LLC personnel during their audit of the city's records and the Tax Increment Financing District Fund Financial Statements also received an unqualified (clean) opinion.

A brief discussion was then held pertaining to the city requesting an internal controls audit next year (in conjunction with the annual audit of its financial records).

III. COLUMBIA LAKES AREA COMMUNITY UNIT PLAN (NORTH & SOUTH) UPDATE/DISCUSSION

City Engineer Ron Williams then addressed the Committee Members on the Columbia Lakes Community Unit Plan (CUP) (North and South) issue – he informed the Committee that he had received a call from attorney John King stating that David Levinson's contract with the bank (pertaining to the CUP properties) will be expiring soon and the bank has tried to contact Levinson to see if he still has an interest in developing this property. Mr. King also wanted Ron to approach the council on the owner-occupied vs. rental units issue to see if the council would consider allowing all CUP North units to be rental if all CUP South units were owner-occupied. A general discussion then took place in which all in attendance were given the opportunity to make comments, ask questions and express their opinions. It was the general consensus of the council that prior reviews, and responses given by the city to requests of the CUP developers, were based on statements made by David Levinson at a public meeting held with residents of the Columbia Lakes area, and that consideration would not be given to the owner-occupied vs. rental units issue presented at this meeting without a written proposal and a complete review of the Columbia Lakes CUP (North and South) Development Cooperation Agreement.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. **ADJOURNMENT**


MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Agne to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, October 8, 2012 at 8:07 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews and Reis voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

**MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE AND PUBLIC
UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY
OF COLUMBIA, ILLINOIS HELD MONDAY, OCTOBER 8, 2012 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:08 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Huch and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards and Accounting Manager Linda Sharp.

Guests Present: Tom Cissell, Project Manager with Oates Associates.

Chairman Ebersohl stated the meeting was called for the purpose of discussing (1) the Main Street Streetscape Project; and (2) any other items to be considered.

II. MAIN STREET STREETScape PROJECT DISCUSSION

Chairman Ebersohl opened the meeting and called upon City Engineer Ron Williams to address the Committee/Council Members on this issue. Ron gave a PowerPoint presentation pertaining to the streetscape project, which included (i) a brief history (2005 – present); (ii) design aspects; (iii) concepts; and (iv) several examples of similar projects (i.e., South Grand (St. Louis, MO), Jefferson Gateway (Washington, MO) and Route N Streetscape Project (Cottleville (St. Charles County), MO)). He also informed the Committee/Council Members that the current plans include (a) rain gardens; (b) new street lights; (c) greenery; (d) traffic calming bump-outs offering additional pedestrian safety; and (e) the addition of an electrical panel and meter on City Hall property to provide power for the new street lights and allow for the installation of electrical outlets on many of the light poles. During Ron's presentation, all in attendance (including Oates Associates' Project Manager Tom Cissell) were given the opportunity to make

comments, ask questions and express their opinions, which included (i) the effect the project may have on the number of available parking spaces on Main Street; (ii) the bump-outs will help with pedestrian traffic and be in compliance with ADA standards; (iii) the traffic travel lanes will remain at 14 feet in each direction, which complies with IDOT standards; (iv) the bump-out turning template shown in the PowerPoint (i.e., two (2) buses) reflected no more turning conflicts than currently exist (i.e., without the addition of the bump-outs); (v) at least one (1) semi-trailer delivers to restaurants in the streetscape project area; (vi) larger vehicles currently cut corners and sometimes cause damage to existing curbs; (vii) meetings should be set up with merchants affected by the streetscape project to get their suggestions and coordinate the project construction; (viii) whether or not the streetscape project (including its bump-outs) would reduce Main Street traffic by diverting it to other routes; and (ix) the speed limit on Main Street will remain the same.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, October 8, 2012 at 9:10 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea.

MOTION CARRIED.



GENE EBERSOHL, Chairman

STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

MINUTES OF THE COLUMBIA CROSSING LITIGATION SETTLEMENT SPECIAL
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA,
ILLINOIS HELD MONDAY,
OCTOBER 8, 2012 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Mayor Hutchinson called the Columbia Crossing Litigation Settlement Special Committee Meeting of the City Council of the City of Columbia, Illinois to order at 10:57 p.m.

Upon Roll Call, the following members were:

Present: Mayor Hutchinson and Aldermen Ebersohl and Mathews.

Absent: None.

Others Present: Aldermen Agne, Niemietz, Roessler, Huch and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police & EMS Director Joe Edwards and City Attorney Terry Bruckert.

Guests Present: None.

Mayor Hutchinson stated the meeting was called for the purpose of discussing settlement options to litigation currently pending against the city.

II. EXECUTIVE SESSION

Mayor Hutchinson entertained a motion to go into Executive Session to receive an update on and discuss settlement issues on the Columbia Crossing, LLC pending litigation matter.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Mathews to go into Executive Session at 10:58 p.m. to receive an update on and discuss settlement issues on the Columbia Crossing, LLC pending litigation matter. Upon Roll Call vote, Mayor Hutchinson and Alderman Ebersohl and Mathews voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Mathews to return to the Regular Session of the Columbia Crossing Litigation Settlement Special Committee Meeting at 11:09 p.m. Upon Roll Call vote, Mayor Hutchinson and Alderman Ebersohl and Mathews voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Columbia Crossing Litigation Settlement Special Committee Meeting, Mayor Hutchinson and Aldermen Ebersohl and Mathews were present. Other Council Members present: Aldermen Agne, Niemietz, Roessler, Huch and Reis.

Mayor Hutchinson asked if there was any action to be taken as a result of the Executive Session of the Columbia Crossing Litigation Settlement Special Committee Meeting – there was none.

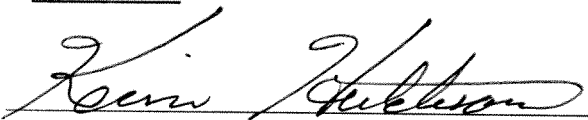
III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT


MOTION:

It was moved by Alderman Mathews and seconded by Alderman Ebersohl to adjourn the Columbia Crossing Litigation Settlement Special Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, October 8, 2012 at 11:10 p.m. Upon Roll Call vote, Mayor Hutchinson and Aldermen Ebersohl and Mathews voted yea. **MOTION CARRIED.**



KEVIN B. HUTCHINSON, Mayor

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
OCTOBER 8, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:13 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Others Present: Mayor Hutchinson and Aldermen Agne, Mathews and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards, City Attorney Terry Bruckert and City Labor Attorney Mark Weisman.

Guests Present: None.

Chairman Huch stated the meeting was called for the purpose of discussing (1) collective bargaining negotiations and employee wages; (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s); and (3) any other items to be considered.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss (1) collective bargaining negotiations and employee wages; and (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s).

MOTION – EXECUTIVE SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to go into Executive Session at 9:13 p.m. to discuss (1) collective bargaining negotiations and employee wages; and (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s). Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Roessler and seconded by Alderman Niemietz to return to the Regular Session of the Personnel Committee Meeting at 10:50 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne, Mathews and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to recommend to the City Council that Chief of Police and EMS Director Joe Edwards be authorized to terminate probationary employee Chad Van Ryn (EMT – Paramedic) from the city’s EMS Department. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to adjourn the Personnel Committee Meeting held Monday, October 8, 2012 at 10:52 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



ALBERT G. HUDZIK, City Administrator