

MAY 15 2017

**ORDINANCE NO. 3327**

  
City Clerk

**AN ORDINANCE TO FILL THE OFFICES OF APPOINTED CITY OFFICERS FOR THE FISCAL YEAR OF THE CITY COMMENCING MAY 1, 2017 AND ENDING APRIL 30, 2018**

WHEREAS, pursuant to Ordinances of the City of Columbia, Illinois, (the "City"), and Division 30 of Article 3.1 of the Illinois Municipal Code (65 ILCS 5/3.1-30-5), non-elected City Officers are to be appointed by the Mayor with the advice and consent of the City Council;

WHEREAS, the Illinois Municipal Code further provides that the salaries or other compensation to be received by said appointed officers is to be fixed by ordinance and may be increased but may not be diminished so as to take effect during each respective officer's term of office (65 ILCS 5/3.1-50-5).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Columbia, Illinois, as follows:

**Section 1. Full-Time Appointed City Officers.**

The following persons are hereby appointed to fill the following appointed City offices for the one (1) year term beginning May 1, 2017 and ending April 30, 2018:

- James A. Morani, City Administrator, Budget Officer, and Health Officer
- Jerald D. Paul, Chief of Police and Director of EMS
- Jason P. Donjon, Deputy Chief of Police
- Christopher A. Smith, City Engineer and Director of Public Works

**Section 2. Part-Time Appointed City Officers.**

The following persons are hereby appointed to fill the following part-time appointed City offices for the one (1) year term beginning May 1, 2017 and ending April 30, 2018, for the salary or compensation set opposite their respective names:

- Robert Naumann, City Treasurer \$ 11,610
- Justin Osterhage, Americans with Disabilities Act Coordinator \$ - 0 -
- Wesley J. Hoeffken, Director of EMA and NIMS Coordinator \$ - 0 -
- Randy Rudloff, Plumbing Inspector \$ 50.00/Inspection

**Section 3. Professional Appointed City Officers.**

The following Professional City Officers are hereby appointed for the one (1) year term beginning May 1, 2017 and ending April 30, 2018, for the compensation as described in the text of subparagraphs (A) and (B) of this Section 3, to-wit:

(A) City Attorney. The Law Firm of Bruckert, Gruenke & Long, P.C. is appointed as corporate legal counsel (i.e., City Attorney) for the usual and customary legal services of the City, including preparation and/or review of ordinances and resolutions required for corporate action to be taken by the City, consulting with and rendering legal advice to the Mayor, the City Council, and the other elected and appointed officers of the City on all legal questions affecting the City; for the prosecution or defense of all suits or legal actions in which the City, or any of its Officers, acting in the course and scope of their official duties may be a party (for which a defense is not provided by the City's insurer); negotiations and documentation of routine city financial matters (including lease-purchase agreements and installment sales agreements for the purchase of real or personal property by the City). The Law Firm of Bruckert, Gruenke & Long, P.C. has agreed to a monthly retainer in the amount of \$4,000.00 for many of the services described herein; services not included in the retainer based fee amount will be billed at hourly rates agreed upon in a Fee Agreement approved by the City Council.

Special projects requiring special expertise or extra-ordinary work and effort, such as bond issue financing (including revenue, general obligation, and alternate bonds), may require additional fees to be assessed and paid in amounts agreed upon and approved by the City Council.

(B) City Auditor. The Certified Public Accounting Firm of Schorb and Schmersahl, LLC is appointed as City Auditor and shall perform its audit of the financial statements for all funds of the City in compliance with all applicable accounting and auditing standards pertaining to municipal audits in the State of Illinois. Additional duties may include assistance/consultation on other financial issues upon request by the City. The compensation for services rendered by Schorb and Schmersahl, LLC pursuant hereto are to be detailed in an engagement letter, which shall require City Council approval.

**Section 4.**

The annual salaries and compensation to be paid to the Section 1. Full-Time Appointed City Officers (appointed herein), shall be determined and detailed in a separate ordinance; until such separate salary and compensation ordinance is properly approved, each of said Full-Time Appointed City Officers shall continue to receive the annual salary and compensation they were receiving, respectively, immediately prior to their appointment herein.

**Section 5.**

All ordinances, resolutions, or orders of the City in conflict herewith, to the extent of such conflict, are hereby repealed.

**Section 6.**

This ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

Alderman Martens moved the adoption of the above and foregoing Ordinance; the motion was seconded by Alderman Holtkamp, and the roll call vote was as follows:

YEAS: Aldermen Ebersohl, Agne, Niemietz, Huch, Reis, Holtkamp and

Martens.

NAYS: None.

ABSENT: Alderman Roessler.

ABSTENTIONS: None.

PASSED by the City Council and APPROVED by the Mayor this 15<sup>th</sup>  
day of May, 2017.



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KEVIN B. HUTCHINSON, Mayor

ATTEST:



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WESLEY J. HOFFKEN, City Clerk