

MAY - 7 2018

**ORDINANCE NO. 3407**

*Debra Staff*  
 City Clerk

**AN ORDINANCE TO ESTABLISH THE SALARY/REMUNERATION OF APPOINTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF COLUMBIA, ILLINOIS FOR THE FISCAL YEAR OF THE CITY COMMENCING MAY 1, 2018 AND ENDING APRIL 30, 2019**

WHEREAS, the compensation/salary of the City's Appointed Officers and employees must be established by ordinance which may be, but is not required to be, the annual appropriation ordinance to be passed and approved during the first quarter of the fiscal year of the City (65 ILCS 5/3.1-50-5 and 65 ILCS 5/3.1/50-10);

WHEREAS, the City, pursuant to Section 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 through 5/8-2-9.10) created the City office of "Budget Officer" and adopts an annual budget for the City prior to the commencement of each fiscal year of the City, in lieu of an appropriation ordinance;

WHEREAS, no compensation shall be paid to any City Appointed Officer or employee in addition to that provided in the Ordinance fixing his or her salary; however, municipal employees may be reimbursed for the reasonable expenses they incur which arise from the performance of their duties (65 ILCS 5/3.1-50-5 and 65 ILCS 5/3.1-50-10);

WHEREAS, the ordinance fixing the salaries of the City's Appointed Officers and employees is required to be adopted by the City Council;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Columbia, Illinois, that the salary compensation/expense reimbursement of the City's Appointed Officers and employees for the City's fiscal year from May 1, 2018 to April 30, 2019, shall be as follows:

**Section 1. Appointed City Officers.**

James Morani, City Administrator, Budget Officer, and Health Officer	\$95,461
Jerry Paul, Chief of Police and Director of EMS	\$94,760
Jason Donjon, Deputy Chief of Police and NIMS Coordinator	\$85,789
Chris Smith, City Engineer and Director of Public Works	\$94,191
Robert Naumann, City Treasurer	\$11,958
Interim City Treasurer (Vacant)	\$ 2,200

**Section 2. Police Department Sworn Officers.**

The salaries and expense reimbursements for Columbia Police Department sworn officers (with the exception of excluded officers) are established by a Collective Bargaining Agreement between the City and the Bargaining Unit for said employees.

**Section 3. Department of Public Works Personnel.**

The salaries and expense reimbursements for full-time employees of the City’s Department of Public Works (with the exception of excluded employees) is established by a Collective Bargaining Agreement between the City and the Bargaining Unit for said employees.

**Section 4. Control Room Operators (Telecommunicators).**

The salaries and expense reimbursements for full-time employees of the Control Room (with the exception of excluded employees) is established by a Collective Bargaining Agreement between the City and the Bargaining Unit for said employees.

**Section 5. Columbia Emergency Medical Service.**

The salaries and expense reimbursements for employees of the Columbia Emergency Medical Service (with the exception of excluded employees) are established by a Collective Bargaining Agreement between the City and the Bargaining Unit for said employees.

**Section 6. Other City Employees.**

The salaries/wages for the positions held by City employees described in this Section 6 for the fiscal year of the City commencing May 1, 2018 and ending April 30, 2019, shall be as indicated:

Administration/Accounting/Clerical

Director of Community Development	Vacant
Accounting Manager	\$75,618
Assistant City Engineer	\$80,833
EMS Chief	\$74,675
Deputy City Clerk	\$28.14/Hr.
Building Official	\$29.59/Hr.
Building and Zoning Assistant	\$23.24/Hr.
Administrative Assistant/RMC (Part-Time)	\$22.25/Hr.
Community Relations & Tourism Coordinator	\$19.92/Hr.
Accounting Specialist	\$19.72/Hr.
Accounting Clerk (Part-Time)	\$20.10/Hr.
Accounting/Clerical Asst. (Part-Time)	\$17.40/Hr.
Accounting/Clerical Asst. (Full-Time)	\$15.03/Hr.
Dept. of Public Works Administrative Asst.	Vacant
Police Dept. Administrative & IT Asst.	\$22.44/Hr.
Police Dept. Records Clerk	\$15.46/Hr.

Library

Head Librarian	\$54,223
Assistant Head Librarian	\$19.23/Hr.
Cataloger(s)	\$15.01/Hr.
Library Assistant (Permanent Part-Time)	\$13.98/Hr.
Library Aid(s)/Shelver(s)(Part-Time)	\$10.50/Hr.-\$11.33/Hr.

**Section 7. Part-Time City Employees.**

The wages for the positions held by part-time City employees (not listed in Section 5) described below for the fiscal year of the City commencing May 1, 2018 and ending April 30, 2019, shall be as indicated:

School Patrol	\$13.69/Hr.
Auxiliary Patrolman	\$17.56/Hr.
DOPW Seasonal Laborer	\$10.95/Hr.
Code Compliance Officer (Part-Time)	Contractual
Plan Commission Transcriber	\$50.00/Meeting

**Section 8. Additional Expense Reimbursement.**

Appointed City Officers and non-union City employees may receive reimbursement of their reasonable actual expenses incurred in the performance of their duties, as the City Council has determined and as approved and reflected in the minutes (including approval of vouchers) of the meetings of the City Council when and as the decision to grant reimbursement is made.

**Section 9.**

The salaries/remuneration amounts shown herein do not include the fringe benefits assigned to appropriate positions by Collective Bargaining Agreements, or as set forth in TITLE 2, Chapter 2.68 of the City of Columbia, Illinois Municipal Code, or (as to non-union employees) as agreed upon by the Council and as duly noted in the minutes of the meetings of the City Council when and as said decisions are made.

**Section 10.**

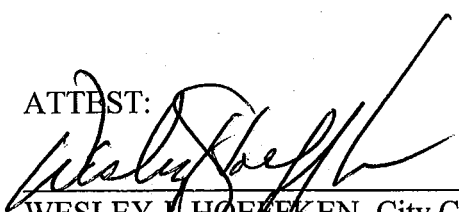
All Ordinances of the City in conflict herewith, to the extent of such conflict, are hereby repealed.

**Section 11.**

Following the passage and approval of this Ordinance, this Ordinance shall be in full force and the salaries/wages shown herein shall be effective as of May 1, 2018, such date being the commencement of the 2018-2019 fiscal year of the City, due to the need to have a single unified Salary Ordinance for the employees of the City who do not have a Collective Bargaining Agreement establishing their compensation.

PASSED by the City Council and APPROVED by the Mayor this 7<sup>th</sup> day of May, 2018.

  
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KEVIN B. HUTCHINSON, Mayor

ATTEST:  
  
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WESLEY J. HOEFFKEN, City Clerk